2. Your Rol

Logistic Note

**Working Languages**

Working languages at the seminars will be English and Arabic with simultaneous translation

**Venue and Schedule of the Meetings**

1195 Nile Corniche, Boulaq, Cairo Governorate, Egypt

Federation of Egyptian Industries Building, First floor

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **9th July 2017l** | **10 th July 2017** | **11th July 2017** | **12 July 2017l** |
|  | Chamber of Engineering Industries, Federation of Egyptian Industries | Zaframa Wind Farm |  |
| **Morning** | Arrival to Cairo  Accomodation in Sonesta Hotel Tower & Casino  3 Tayran  StreetP.O. Box 9039 Nasr City, Cairo, Egypt | 10.00 (9:30 registration)  **Workshop Green Solutions in MED** | 9.00 – 13.00  **Study Visit** | At night |
| **Midday** | **Networking Lunch** | **Networking Lunch** |  |
| **Afternoon** | 12.30 – 15.00  **Btob meetings between Egyptian, Czech, italian and Polish Companies** | 14.00 – 16.00  Meeting with the  REGIONAL CENTER FOR RENEWABLE AND ENERGY EFFICIENCE / *TO BE CONFRIMED/* | Departure of participants |
| **Dinner** | 20.00 Hour  **Type of welcoming Dinner** | 20.00  **Dinner** | 18.00  **Final Cocktail** |

**Visa Procedure**

For countries requiring a visa, please take the necessary steps with the Egyptian Embassy in your country to get your visa in time.

For an Invitation letter, please contact Mrs. Katarzyna KANIEWSKA, [kkaniewska@kig.pl](mailto:kkaniewska@kig.pl),

**Accommodation & extra services**

Please make your own reservation directly with the hotel proposed by Polish Chamber of Commerce according to information below during the EUROMED Green Solutions in MED. ***(Egypt, Cairo)***

|  |  |
| --- | --- |
|  | **Sonesta Hotel Tower & Casino**  <https://www.sonesta.com/eg/nasr-city-cairo/sonesta-hotel-tower-casino-cairo>  Adress : 3 Tayran  Street P.O. Box 9039 Nasr City, Cairo, Egypt  Tel: **Mona Sobhy** Assistant Director of Sales  Meetings & Conferences Booking Center Sonesta Hotel Tower & Casino - Cairo  T : 202-2264-1225 C : 20-12232-30263  C : 20-11171-16809  E-mail: Mona Sobhy [mona.sobhy@sonestacairo.com] |
| * Price: US$        80.00     for Single Occupancy * US$        90.00     for Double Occupancy   Above rates are based on bed and buffet breakfast  Above rates are inclusive of service charge and applicable taxes  Above rates include free Internet in all rooms.  Classic room:  Please send your Request for Reservation form on e-mail: Mona Sobhy [mona.sobhy@sonestacairo.com]  Airport transfer service: Above rates include free transportation, meet and assist from and to Cairo Airport | |

**Exchange Rate List**

European Commission - Exchange Rate List [www.ec.europa.eu/budget/contracts\_grants/info\_contracts/inforeuro/index\_en.cfm](http://www.ec.europa.eu/budget/contracts_grants/info_contracts/inforeuro/index_en.cfm)

Official EU/EGP Exchange Rate formed on March 2017 1 EUR = 16.69425 EGP

**Meals**

The organizers are glad to offer to participants lunch and dinner. To make sure that these privileged moments remain convivial, please confirm your participation.

**Transfers from and to the airport of Arrival/Departures**

**First item**

In case of booking a room in Sonesta hotel the transfer is included in the room price.

Tel: Mona Sobhy

Assistant Director of Sales Sonesta Hotel Tower & Casino - Cairo

T : 202-2264-1225 E-mail: Mona Sobhy [mona.sobhy@sonestacairo.com]

**Taxi Fares in Cairo (City) - approximate**

|  |  |
| --- | --- |
| **Service** | **Tariff 1 (06:00 A.M.-10:00 P.M)** |
| Start | **4 EGP** |
| Price Per km | **1,75 EGP** |
| Waiting Per Hour | **19,90 EGP** |

All prices are in Egyptian Pounds

**List of Taxi Associations**

|  |  |  |
| --- | --- | --- |
| Nile Taxi | Number phone | <https://niletaxi.com/> |
| Green taxi | +20108499089 | [-](http://www.xxxx.xxx/) |
| Budget Car Rental | +202022652395 | [-](http://www.xxxxx.xx.xx/) |

**Transfer from the hotel – distance by taxi**

|  |  |  |  |
| --- | --- | --- | --- |
| **Distance** | **Business Forum Venue - FEI** | **RCREEE, Omarat al Saudeya** | **Cairo International Airport** |
| **Sonesta hotel – by vehicle (ex. Taxi)** | 25 minutes | 12 min/ 4,2 km/ | 15 minuts |

**Location Map**

**HOTEL SONESTA, LOCATION**

Sonesta Hotel Tower & Casino

adress

3 Tayran Street P.O. Box 9039 Nasr City, Cairo, Egypt



Location for the meetings on 10th and 11th July 2017.

|  |  |  |
| --- | --- | --- |
| **Place of the event**  **Place 1** – **(27/04/2017)**  Chamber of Engineering Industries  Federation of Egyptian industries  1195 Nile Corniche, Boulaq, Cairo Governorate, Egypt  **Place 2** – (28/04/2017y)  Regional Center for Renewable Energy and Efficiency Energy  **Hotels**  **Hotel's name**  Sonesta Hotel Tower & Casino  adress  3 Tayran Street P.O. Box 9039 Nasr City, Cairo, Egypt  **Restaurant in Sonesta Hotel Restaurant's name**  Sonesta Hotel Tower & Casino  adress  3 Tayran Street P.O. Box 9039 Nasr City, Cairo, Egyp |  | |
| **Airport – Cairo International *(Egypt)*** | |  |

Once you have booked your flight and hotel, please send us the following details by email to:

mnowakowska@kig.pl, plipiec@kig.pl

|  |  |  |
| --- | --- | --- |
| Last Name: ................... | First Name: ........ | Position: ...... |
| Organisation: ................ | Country: ......... | Town: ........... |
| Tel: .................. | GSM: ...... | E-mail : ......... |

**Flight information (Depends on country of departure)**

|  |  |  |
| --- | --- | --- |
| Onward Airline: ...... | Landing time: .......... | Arriving from: ........... |
| Return Airline: ........ | Take-off time: ......... | Destination: ............. |

Comments: ...........

**Accommodation**

To ensure smooth running of the event please indicate the dates you will stay:

|  |  |  |  |
| --- | --- | --- | --- |
| 2017-07-09 | 2017-07-10 | 2017-07-11 | 2017-07-12 |

Comments: ........